

Notice Of Meeting
_____ County, Wisconsin
Emergency Operations Center
_____[insert address]_____
_____, WI _____

Commencing at _____ a/p.m. on _____, 20____ and continuing as long as necessary.

Due to emergency circumstances involving (state specifically the disaster/emergency) _____, the Emergency Operations Center has been activated in order to do whatever may be necessary and expedient for the health, safety, welfare and good order.

A quorum of the county board and appointed officials or any of their committees may be in attendance from time to time at the Emergency Operations Center. Said governmental body members will be present for emergency response purposes only.

*A Public Information Officer and a location for the media and public to obtain information will be designated and communicated as soon as practical. Volunteers and donors should wait until arrangements for them have been announced.

If systems are operating:
Post in usual places. Add to website. Email to media and others

Special thanks to our friends in St Croix County for this template, specifically, former County Board Chairman “Buck” Malick.